

Printec-DS HMI Solutions GmbH

Supplier Code of Conduct

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1. Purpose and Basic Principles

Printec-DS HMI Solutions GmbH develops, manufactures and distributes input systems and HMI solutions for demanding industrial and specialised applications. Quality, reliability, integrity and a responsible approach to the environment, energy and resources form the essential foundations of our business activities.

This Supplier Code of Conduct sets out the minimum requirements that Printec-DS imposes on relevant suppliers, service providers and business partners within the supply chain. The aim is to ensure reliable, fair and transparent cooperation.

Printec-DS reports voluntarily on sustainability and is gradually refining its own sustainability indicators. The sustainability report was prepared and audited with external expert support. Our management systems for quality, the environment and energy support the continuous improvement of our processes, products and supply chains.

2. Scope and integration into the supply chain

This Code applies to relevant suppliers and service providers of Printec-DS. Relevance is determined in particular by links to products, quality, IT, data, the environment, energy, compliance or customers.

For relevant suppliers, this Code forms part of our supplier requirements. It becomes binding through supplier approval, purchase orders, terms and conditions of purchase, quality assurance agreements or separate agreements.

This Code supplements existing agreements, purchase orders, quality requirements and statutory provisions. Where stricter requirements apply, these must be complied with.

Suppliers shall pass on the requirements relevant to their services to their own sub-suppliers, subcontractors and service providers in an appropriate manner. They remain responsible for the contributions made by these parties to the provision of services.

Printec-DS applies supplier requirements on a risk-based basis. The scope and depth of the assessment may depend, in particular, on the product type, criticality, supplier status, customer requirements, regulatory requirements, quality relevance and business volume.

3. Compliance with the law and international principles

Suppliers must comply with applicable laws, official guidelines and regulatory requirements. These include, in particular, labour law, health and safety at work, environmental law, energy requirements, product safety, product conformity, data protection, information security, export controls, sanctions, embargoes, competition and antitrust law, anti-corruption, the prevention of money laundering, the financing of terrorism, as well as tax, customs and trade law requirements.

Printec-DS adheres to recognised principles of responsible corporate governance, in particular the principles of human rights, core ILO labour standards and the principles of the UN Global Compact. We expect suppliers to respect these principles in the course of their business activities as well.

4. Human Rights and Working Conditions

Suppliers must respect internationally recognised human rights and must not participate, either directly or indirectly, in human rights violations.

Child labour is prohibited. Suppliers must not employ anyone below the legally permissible minimum age. Young workers must be given special protection.

Any form of forced labour, modern slavery, debt bondage, human trafficking or involuntary labour is prohibited. Employees must be able to enter into and terminate their employment relationship voluntarily, in accordance with the applicable legal provisions.

Suppliers must promote a working environment that is free from discrimination, harassment, intimidation, violence and disrespectful behaviour.

Suppliers must comply with the applicable regulations on working hours, rest periods, holiday entitlements and statutory pay requirements. Pay must meet at least the statutory minimum requirements.

Overtime may only be worked within the limits permitted by law.

Suppliers must respect employees' statutory rights to freedom of association, representation of their interests and collective bargaining.

5. Health and Safety

Suppliers must ensure safe and healthy working conditions. This includes, in particular, compliance with applicable health and safety legislation and accident prevention regulations, safe workplaces, machinery, equipment and tools, appropriate instruction and training, suitable personal protective equipment, the safe storage and handling of hazardous substances, and adequate emergency, fire safety and first-aid provisions.

Suppliers should record and assess workplace accidents, near misses and health risks, and derive appropriate improvement measures.

6. Integrity, Anti-Corruption and Fair Competition

Printec-DS does not tolerate corruption, bribery, extortion, embezzlement or any other form of improper granting of advantages. Suppliers must not, either directly or indirectly, offer, promise, grant, demand or accept any advantages if this could unduly influence business decisions.

Gifts, invitations or other benefits may only be provided within legally permissible, socially acceptable and reasonable limits. Cash, cash-equivalent benefits or covert payments are prohibited.

Suppliers must avoid actual or potential conflicts of interest. Where a conflict of interest may affect the business relationship with Printec-DS, it must be disclosed. Business decisions must be based on factual, objective and transparent criteria.

Suppliers must comply with applicable competition and antitrust laws, as well as all relevant regulations on the prevention of money laundering and the financing of terrorism.

7. Data protection, confidentiality and information security

Suppliers must protect personal data, trade secrets, drawings, specifications, prices, cost calculations, contracts, access details, customer data and other confidential information.

This information may only be used for the agreed purpose, to the extent necessary, and in compliance with statutory and contractual requirements. Disclosure to third parties is only permitted if it is legally authorised, contractually permitted and necessary for the provision of services.

Suppliers must implement appropriate technical and organisational safeguards to protect data and information against loss, theft, unauthorised access, manipulation, disclosure and misuse.

Intellectual property, samples, drawings, tools, data and other work equipment provided by Printec-DS must be handled with care and protected against loss, misuse or unauthorised access.

Relevant data protection or information security incidents relating to Printec-DS must be reported immediately. When accessing Printec-DS's systems, data or digital working materials, additional IT, data protection and security requirements may apply.

8. Environment, Energy and Resources

Suppliers must comply with environmental legislation, permits and regulatory requirements. They should avoid, reduce or manage environmental impacts appropriately.

Suppliers should use resources, energy, water, materials, packaging and waste efficiently. Where possible, waste should be avoided, reduced, reused or sent for recycling.

Hazardous substances and chemicals must be handled safely, in compliance with the law and in accordance with the necessary safety data, labelling, storage conditions and protective measures.

Relevant suppliers may be asked to provide evidence of environmental management, energy efficiency, recyclability, material compliance or disposal methods. A certified environmental management system, for example to ISO 14001 or EMAS, is desirable, provided this is appropriate to the nature, size and risk profile of the supplier.

Printec-DS operates an energy management system certified to ISO 50001. As part of our energy management system, we implement specific measures to reduce energy consumption, lower base loads and improve energy efficiency.

Printec-DS does not use process water. Water consumption mainly relates to service water. In addition, we use collected roof water for grounds maintenance.

9. Product compliance, RoHS/REACH, conflict minerals and export controls

Suppliers must ensure that the products, materials, components, software and services they supply comply with the agreed specifications, drawings, standards, legal requirements and customer-specific requirements.

This includes, where applicable, in particular requirements relating to product safety, CE and other conformity requirements, RoHS, REACH/SVHC, substance restrictions, conflict minerals, proof of material and origin, and customer-specific declarations.

Suppliers must provide relevant substance information, safety data sheets, declarations of conformity or other supporting documentation upon request. Any changes to materials, substance compositions, regulatory status, supply sources or subcontractors that may affect product conformity or declaration obligations must be communicated to Printec-DS in good time.

Printec-DS takes into account product-specific substance and material requirements such as RoHS, REACH/SVHC and comparable customer specifications. Our product-specific declarations are based on our own assessments as well as on information from the supply chain. The accuracy, timeliness and completeness of supplier information are essential for this.

According to our current assessment, 3TG minerals – namely tin, tantalum, tungsten and gold – are not specifically required for the function or manufacture of our products. Where customer or supply chain requirements so dictate, Printec-DS provides available CMRT information and continues to develop the systematic collection of relevant supplier declarations.

Suppliers must inform Printec-DS if any products, components, software, technology or services supplied may be subject to export control restrictions, sanctions risks, ECCN/AL numbers or dual-use classifications. According to the latest internal product group assessment, there is no evidence that Printec-DS distributes products classified as dual-use goods.

10. Quality, Documentation, Audits and Corrective Actions

Suppliers must ensure that their products and services meet the agreed quality standards. For quality-relevant deliveries, we expect appropriate quality management processes to be in place. A quality management system in accordance with ISO 9001 or comparable effective processes are expressly encouraged for relevant suppliers or may be required.

In addition, the agreed specifications, drawings, approval processes, quality agreements and customer requirements apply to quality-relevant deliveries. Printec-DS must be notified in good time of any changes to the product, material, process, location or subcontractors that may affect quality, conformity or delivery reliability.

Printec-DS may request evidence on a risk-based basis, in particular regarding management systems, product and material conformity, RoHS, REACH, SVHC, conflict minerals, health and safety, environmental requirements, data protection, information security, delivery capability, quality, traceability, and corrective and improvement measures.

Printec-DS may verify compliance with this Code and other supplier requirements on a risk-based basis. This may be carried out through self-declarations, document reviews, supplier assessments, audits, supplier visits, action plans and effectiveness reviews.

On-site audits are always announced in advance and carried out in compliance with applicable legal, contractual, data protection and confidentiality requirements.

Should any non-conformities be identified, we expect open communication, clarification of the causes and effective corrective action. Depending on the risk, Printec-DS may request additional evidence, restrict delivery approvals, carry out audits or reassess orders. Serious, repeated or unresolved breaches may lead to the termination of the working relationship.

11. Reports, breaches and final provisions

Suppliers should direct any questions regarding this Code to their designated purchasing contact at Printec-DS. Reports of potential breaches of the law, this Code, internal regulations or other relevant irregularities may be submitted via the established whistleblowing procedure.

Reports will be treated confidentially to the extent permitted by law. Printec-DS will not tolerate any discrimination or reprisals against individuals who report concerns in good faith.

Suppliers should also put in place appropriate procedures enabling employees and other affected persons to report irregularities or breaches of rules without fear of discrimination.

This Supplier Code of Conduct does not supersede any specific statutory, contractual or customer-specific requirements. It supplements existing agreements, in particular quality agreements, terms and conditions of purchase, technical specifications, supplier self-declarations, confidentiality agreements and other project- or product-related requirements.

Printec-DS may amend this Code as necessary, in particular in the event of changes to legal requirements, customer requirements, management systems, sustainability requirements or internal processes.

Suppliers shall, upon request, confirm that they have taken note of this Code and that they comply with the requirements relevant to them or are taking appropriate measures to ensure compliance.